



REPUBLIC OF LIBERIA

MINISTRY OF HEALTH & SOCIAL WELFARE

Procurement and Installation of Payroll Software:

Ref: EOI/MOH&SW/004/2009

REQUEST FOR EXPRESSION OF INTEREST

After nearly two decades of armed conflict and severe devastation which left Liberia almost completely depleted of social services including health care, the Ministry of Health and Social Welfare (MOH&SW) is now in a position to embark on rebuilding the country's health services. Having new health policies and plan in place will provide a pillar and guidance for subsequent restructuring which will safeguard the Ministry's most valuable asset, human resources. Accordingly, both civil servants and volunteer health workers are being remunerated for the work they are performing.

While the current Civil Service payroll has approximately 3,000 health workers, an additional 5,000 contracted workers are expected to be hired under a standardized salary scheme by 2011. Some health workers will receive their government salary plus a "top up" to achieve the standard salary, while others will receive their entire standard salary in the form of an incentive that does not include any civil service component. Many health workers, by some estimates up to 50% are receiving their salary payment from a partner NGO or FBO supporting the health facility in which they work. The Health Sector Pool fund Steering Committee recently approved the purchase and installation of a payroll system that would cater for payment of remuneration.

About two months ago, the Ministry received from the Department for International Development (DFID) an Integrated Financial Management System (IFMIS) (ACCPAC 500 ERP) with the General Ledger, Accounts Payable, Accounts Receivable and Systems management module fully installed and activated. The inventory control and purchase order module are yet to be implemented.

It is against this background that the Ministry would like to procure, install and train its staff to use Payroll software that is compatible with ACCPAC 500 ERP.

Interested Software Companies who have Payroll Software compatible with ACCPAC 500 ERP should please send their EOI to the email contacts below with the following information:

Company profile and CVs with qualifications and experience of consultants who will be assigned to this task, (team leader for this assignment should hold a B.Sc. in Computer Science) or equivalent professional qualification with a minimum of eight (8) years post-qualification experience on similar assignments) must reach the following email address not later than Friday, 11th December, 2009. Request for Proposals (RFP) will be sent to interested companies who fulfil the above criteria, particular the key criteria of compatibility with ACCPAC 500 ERP software.

Email Addresses: kgmorris_2003@yahoo.com with copies to dorcasolagbemi@hotmail.com and viviancherue@ymail.com